

# Town of Locust Grove

## A. Meeting Convened

1. Call to Order
2. Welcome
3. Invocation
4. Pledge of Allegiance
5. Roll Call by City Clerk

## B. Public Comments

- C. **INFORMATION**: Comments from the General Public (limited to 3-minutes per speaker) for a maximum total of 15-minutes on town related Non-agenda Items. Preference will be given to Locust Grove Citizens and NO FORMAL ACTION will be taken.

## D. Consent Agenda

Consideration and appropriate action relating to a request for approval of the consent agenda. (All matters listed under “consent” are considered by the Town Board to be routine and will be enacted by one motion. Any trustee may, however, remove an item from the consent agenda by request. A motion to adopt the consent agenda is non-debatable).

1. Approval of the previous minutes.
2. Approval of the treasurer’s report.
3. Approval of the bills for payment.
4. Approval of the P.O.’s for October.
5. Approval of increasing blanket purchase order for Jerry’s Automotive.
6. Approval of increasing blanket purchase order for Quanties.
7. Approval of invoice to Mayes County Election Board.

## E. BUSINESS AGENDA

1. Discussion, decision and possible action to approve/reject items that were removed from the consent agenda.
2. Discussion, decision and possible action regarding improvement of vacant lots at Broadway and Main.
3. Discussion, decision and possible action regarding abandoned/vacant properties.
4. Discussion, decision and possible action regarding entering into a 1-year contract with Circle Horse Ranch for Animal control.
5. Discussion, decision and possible action on purchasing/leasing new phones for Town Hall.
6. Discussion, decision and possible action on purchasing shelving for Town Hall.
7. Discussion, decision and possible action on purchasing SceneDoc license.
8. Discussion, decision & possible action on purchasing Firehouse Software for the Fire Department.
9. Discussion, decision & possible action on purchasing a computer for the Fire Department.

10. Discussion, decision and possible action to purchase fire safety handouts for the Fire Department.
11. Discussion, decision & possible action regarding procedures and protocol for use of drone.
12. Discussion, decision & possible action regarding repair of Tanker #2 for the Fire Department.
13. Discussion, decision and possible action regarding wrecker bill for the Fire Department.
14. Discussion, decision and possible action on accepting the Oklahoma Department of Commerce's Community Development Block Grant (CDBG) 17508 CDBG 19 Water/Wastewater Engineering/Construction Project.
15. Discussion/Decision and possible adoption of a Resolution Authorizing the Mayor and Town Clerk to sign and submit such documents through the OKGrants website related to the project identified as 17508 CDBG 19 and any other project related documents.
16. Discussion, decision and possible action on approving a new trailer on Bryan/Owen Street.
17. Discussion, decision and possible action on paying board members a meeting fee for any meetings they attend representing the Town of Locust Grove.
18. Discussion, decision and possible action on the Town being responsible for taking care of alleys.
19. Discussion, decision and possible action regarding renewal rates for health insurance.

EXECUTIVE SESSION ITEMS:

20. Consider and possible vote to go into executive session to discuss the following personnel items, as authorized in Title 25 Section 307(B)(1). With any action to take place in regular session.

(a) Discuss annual review for Marea Breedlove, librarian with a possible increase in pay according to Oklahoma Statue Title 25 Section 307(B)(1).

(b) Discuss annual review for Courtney Ritter, Library Assistant with a possible increase in pay according to Oklahoma Statue Title 25 Section 307(B)(1).

(c) Discuss annual review for Samantha Twist, full-time dispatcher with a possible increase in pay according to Oklahoma Statue Title 25 Section 307(B)(1).

(d) Discuss moving the Chief of Police from an hourly employee to a salaried employee according to Oklahoma Statue Title 25 Section 307(B)(1).

(e) Discuss increase in pay for Alexander Deel, part-time police officer according to Oklahoma Statue Title 25 Section 307(B)(1).

Approve/reject to come out of executive session.

21. Possible action regarding items 20(a) through 20(e) discussed and considered in Executive Session.

22. New Business

23. Adjourn

**To be completed by the person filing this notice:**

**Name:** Tamatha Ogilvie

**Title:** Town Clerk/Treasurer

**Address:** 109 E. Ross/P.O. Box 246, Locust Grove, OK 74352

**Phone:** 918-479-5354

**Filed and posted in this office of the Municipal Clerk**

**On September 6, 2019 at 5:30 P.M.**

**Meeting Place:** Town Hall

**Meeting Time:** 6:30 P.M.

**Meeting Date:** Monday, September 9, 2019

**Signed:** \_\_\_\_\_

**Mayor:** Jason Williams

**Vice-Mayor:** Kris Thom

**Trustee:** Heath Holman

**Trustee:** Carl Close

**Trustee:** Grant Mennecke